

## Executive Suites

In a business environment where flexibility and controlling costs are vital, leasing a private physical office on a short-term lease just makes good business sense. Our individual executive offices and mini suites are a perfect solution for the flexible workplace needs of today.

Simply choose the office size and configuration that's best for your business. Furnish it yourself or select a furnished office option.

Our offices and suites are located in a beautiful, professional setting. We provide VOIP telecommunications services, fully equipped meeting rooms, and high-speed wireless Internet. We have an in-house administrative team and IT assistance available whenever needed.



Managed by



5550 Glades Rd., Suite 500  
Boca Raton, FL 33431  
o. 561.961.5400  
[www.theworkplace500.com](http://www.theworkplace500.com)

For more information on our  
office suites in West Palm Beach, visit  
[www.theworkplace500.com](http://www.theworkplace500.com)  
or call 561.651.4140



Virtual Offices  
Office Suites  
Conference Rooms



**Your Success is our Business**



The WorkPlace at Town Center is in a professional office building located in Central Boca Raton. We provide businesses with virtual offices, private offices, meeting rooms and a host of business services. Our ultimate goal is to help your business project a professional image & achieve success!

## Virtual Office Programs

### Office Without Boundaries \$299.99/month

- 4 hours conference room usage, or day office/month
- Dedicated phone number
- Package and mail distribution
- Fax to email
- Lobby directory listing
- Prestigious corporate mailing address
- Professional telephone answering service
- Call transfers (optional)
- Voice mailbox 24 hours – 7 days per week
- Voicemail to email

### Executive Virtual Office Plus \$219/month

- 2 hours conference room usage/month
- Dedicated phone number
- Package and mail distribution
- Lobby directory listing
- Prestigious corporate mailing address
- Professional telephone answering service (unscreened)
- Call transfers (optional)
- Voice mailbox 24 hours – 7 days per week



### Work Anywhere/Live Answering Service \$179.99/month

- Dedicated phone number
- Lobby directory Listing
- Package and mail handling
- Professional telephone answering service (unscreened)
- Call transfers (optional)
- Voice mailbox 24 hours – 7 days per week

### Business Identity \$79.99/month

- Access to conference rooms
- Prestigious corporate mailing address
- Package and mail handling
- Lobby directory listing \$10/month

## Conference Rooms

Hold your meetings in one of our many conference rooms. Various sizes are available as needed by the hour, half-day or day.

We provide rooms with large-screen WIFI enabled monitors, laptop projection capability, high-speed Internet and wireless access, speaker phones for conference calling and mobile white boards.

Friendly administrative support, concierge services and catering are also available.

### Touch-Down Office/Small Conference Room

Seats up to 4 people; \$35/hour; \$120 half-day; \$200 full day

### Conference/Mediation Room

Seats up to 10 people; \$50/hour; \$150 half-day; \$300 full day

### Large Conference Room

Seats up to 12 people; \$60/hour; \$200 half-day; \$400 full day

### Board Room

Seats up to 25 people; \$70/hour; \$240 half-day; \$450 full day.

Prices include coffee and beverage service.

**Virtual & office members receive a 10% discount**

Call 561.961.5400 to schedule an appointment to see our facility.

